



Joint Archives Committee

4 August, 2004

Action Plan 2002 - 2007

ASSISTANT CHIEF EXECUTIVE (REGENERATION): TIM WHITE

PURPOSE OF THE REPORT

- 1 To present to Members the single Action Plan for implementing the recommendations of The National Archive inspection and the NEMLAC external consultants report.

BACKGROUND

- 2 At the meeting of this committee on 6 May 2004 it was agreed that the formulation of a single action plan would be progressed and submitted to a future meeting.
- 3 This Action Plan is contained in Appendix A
- 4 Those actions completed have been identified.

OPTION APPRAISAL/RISK ASSESSEMNT

- 5 The adoption of the Action Plan is in line with the requirements to retain the appointment of a place of deposit as delegated by The National Archives. The continuation of this appointment will rely on reasonable improvements being implemented.

FINANCIAL IMPLICATIONS

- 6 It is anticipated that there will be financial implications in progressing the improvement plan. Work is progressing on identifying these. Those relating to staffing appear in agenda item xxx

RECOMMENDATIONS

- 7 That members approve:
- a) the revised Action Plan and the actions already completed.
 - b) the progression of establishing financial requirements and further research into identifying external funding sources.
 - c) the provision of regular reports on progress against the Action Plan

REASONS

- 8 The recommendation is supported for the following reason
- a) The adoption of the Action Plan is in line with the requirements to retain the appointment of a place of deposit as delegated by The National Archives.

BACKGROUND PAPERS

- 9 **Appendix A Teesside Archives Action Plan 2003 – 2005**

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